

Town of Farmington
Board of Selectmen – Public Meeting Minutes
Monday, April 14, 2014
6:30PM
Selectmen's Chambers
356 Main Street

MEMBERS PRESENT:

Charlie King
Paula Proulx
Matt Scruton
Brian St. Onge
Arthur Capello

OTHERS: TA Keith Trefethen, Chief Willey, Lt. Drury, Fire Chief Fowler, Dale Sprague, Members of the Highway Dept and the General Public.
Meeting was opened @ 5:32PM

MOTION Proulx second King "enter non public session under RSA 91-A: 3 II (b) to interview candidates for full-time patrolman's position" passed 4-0 (Scruton, King, Proulx, St. Onge YES) @ 5:32PM
Non Public Session ended @ 6:321PM

Meeting called to order @ 6:37PM.

APPROVAL OF MINUTES

MOTION King second Capello "approve minutes of March 24, 2014 as presented" passed 5-0.
MOTION Capello second Proulx "approve non public minutes of March 24, 2014 as presented" passed 5-0.

PUBLIC COMMENT

None received

MEET PART-TIME HIRE IN TOWN CLERKS OFFICE

Town Clerk Kathy Seaver introduce to the Board of Selectmen Maurisa Hale who had been hired as a Part-Time Clerk in the Town Clerks office.

CONSERVATION COMMISSION PLACEMENT OF PUBLIC TREE

Chairman Dave Connolly proposed the placement of a Balsam Fir donated by Cameron's here at the Town Office. The Tree will be utilized as a Christmas Tree and will be placed on April 25th as part of Arbor Day. The Board okays this suggestion by the Conservation Commission and thanked them for their efforts.

RFP & AWARD PROCESS

Street Sweeping: *MOTION Capello second King "approve proposal submitted by SUR Construction (\$108/hr) not to exceed the Budgeted amount" passed 4-1 (St. Onge)*

Catch Basin: *MOTION Capello second King "approve proposal submitted by Hartigan (\$98/hr) not to exceed the budgeted amount" passed 5-0.*

Line Striping: *MOTION King second Capello "approve the two low bidders for consideration. Dale will review the specifications and make a decision after his review" passed 5-0. Companies are Property Innovation and Industrial Traffic Lines.*

Crushing/Screening Materials: **MOTION King second Capello** “have two low bidders visit the pit and determine if they can operate out of the pit effectively. In addition both bidders will provide Dale a Time table to work under. This additional information will be used by Dale to determine which bidder meets our needs and authorize the work accordingly” passed 5-0. Low Bidders were Merrill Construction and M. Bradsher Co, Inc.

CCTV: **MOTION King second Capello** “approve the proposal of Ted Berry Company (\$0.80/Linear Foot) for the Camera investigation work proposed” Passed 5-0.

Paving: **MOTION Capello second King** “approve the proposal of R&D Paving up to \$347,579.16 with conditions to be addressed by the Town Administrator for appropriate time lines for work to be performed and all work including shoulders completed in a timely manner. Passed 5-0.

HIGHWAY DEPARTMENT MODIFICATION OF WORK WEEK

The Board of Selectmen reviewed information related to the modification of the work week for the Highway Department during the Summer months from (5) 8 hr/days to (4) 10 hr/days.

MOTION Scruton second King “approve the modification to a 4 day work week as outlined in the Town Administrator’s memo” failed 2-3

MOTION Proulx second Capello “go back to union and have them reconsider split shifts” Motion was withdrawn.

MOTION Proulx second Scruton “Motion to reconsider action” Failed 2-3.

PAY ADJUSTMENTS –NON UNION EMPLOYEES

The Board tabled discussion on wages and will discuss in Non-Public Session.

POLICE CHIEF ASSIGNMENT OF DUTIES/INTERVIEW & SELECTION PROCESS

MOTION Capello second St. Onge “with the retirement of Chief Willey effective April 25th that we appoint Lt Drury as Interim Police Chief and that his pay is adjusted by \$4/hr for this added responsibility. Passed 4-1.

The Board has also given the following direction. The Town Administrator will reach out to four candidates for the open Police Chief Position and seek from them references to be checked and provide to them the Pay Range offered by the Town for the position. The Board will review these materials at their next meeting at which time they will establish some dates and times to interview candidates for the open position. Presently four candidates were identified as local candidates and it is the hope of the Board to find a candidate from this list.

MUNICIPAL ALARM SYSTEM

Fire Chief Fowler relayed to the Board the fact that the town has for years monitored some private fire alarm systems, free of charge. An upgrade to the system is required that prohibits our continued monitoring because of the cost. In addition because we do not man the station all the time, questions of liability and the town’s exposure to it were discussed. **MOTION Capello second St. Onge** “provide notice to the remaining users that by October 1, 2014 we will cease the service of monitoring Fire Alarms” passed 5-0.

TOWN POLICY DOCUMENT

MOTION King second Capello “approve modification to the town policy under Item 1-4-8” passed 5-0.

STATUS OF SELLING TAX DEEDED PARCELS

The Board of Selectmen reviewed the list (South Side Route 11) from St. Jean Auctioneers. **MOTION Capello second Proulx** “approve the list for auction to be sold by St. Jean Auctioneers as is with the

following exceptions. Remove Lots R36-5, R36-15 and R3 17-3 because all are town properties with either structures upon them or Conservation Easements which make conveyance prohibited” passed 4-1

APPONTMENTS

Board approved Martin Laferte (Planning Board), William Tsairos (EDC) Amy Vento (Coast Bus) and Joe Pitre (ZBA)

ANY FURTHER BUSINESS

Selectmen St. Onge discussed with the Board information on Christmas decorations discussed at the EDC Meeting.

Selectmen St. Onge mentioned the conditions of the exterior of the Town Hall and Court House Building. Selectmen Proulx provided the BOS information from the School on their CIP Plans.

Selectmen Proulx requested action with regard to the Joint Loss Management Committee.

Town Administrator informed Board on Contract renewal for Farmington Children’s Center.

Town Administrator mention the upcoming NHDOT Hearing on the RT11/153 work 4/21/14 @ 7PM

NON PUBLIC SESSION

MOTION King second Capello “enter non public under RSA 91A:3 II (a) discussion with the Fire Chief” passed 5-0 @ 9:38PM Scruton-King-Proulx-Capello-St. Onge (yes)

MOTION Capello second King: out of non-public passed 5-0 @ 9:47PM Scruton-King-Proulx-Capello-St. Onge (yes).

MOTION King second Capello “enter non-public under RSA 91A:3 II (a) “discuss pay adjustments for non union employees” passed 5-0 @ 9:47PM Scruton-King-Proulx-Capello-St. Onge (yes).

MOTION Scruton second Capello “out of non-public” passé 5-0 @ 10:23PM Scruton-King-Proulx-Capello-St. Onge (yes)

ADJOURNMENT

MOTION Capello second Scruton “to adjourn” passed 5-0 @ 10:24PM.

Respectfully Submitted

Keith M. Trefethen
Administrator

Chairman, Matt Scruton

Paula Proulx

Arthur Capello

Brian St. Onge

Charlie King